

### Auction Notice & Terms & Conditions

1. It is notified for the information of General Public that COMSATS Institute of Information Technology Lahore Campus's Administration intends to auction the **Maize Fodder**.
2. Auction documents containing the specification (terms & conditions), details can be downloaded from website: (<http://www.ciitlahore.edu.pk/Offices/ProcurementSection.aspx>) or can be received from from Purchase Office during office hours and **submit the filled Documents along with Pay Order / Demand Draft amounting to Rs. 500/- as a participation fee (Non-Refundable) in favor of COMSATS Institute of Information Technology, Lahore to the address given below. No bid will be accepted without participation fee.**
3. The auction documents should be submitted up to **February 04, 2015** on or before **1400 hrs** and the **sealed bid auction** will be held on the **same date at 1500hrs** at COMSATS Institute of Information Technology Lahore.
4. The auction able items / fodder may be seen at COMSATS-Lahore on any working day during office hrs.

The details of auction able items / fodder are as under;

Sr. #	Description of items / Fodder	Qty. / Area	Amount (Rs.) Lump Sum
01	Maize Fodder	08 Acers	

5. The **highest bidder will have to deposit 30% amount of the total quoted price** at COMSATS HBL Branch on the spot by getting Challan Form from the Accounts Section and the balance amount will have to be deposited in **two equally installments i.e 1<sup>st</sup> after the cutting of 01 Acer fodder whereas 2<sup>nd</sup> after the cutting of 04 Acers fodder** on acceptance of the highest bid by the Competent Authority i.e. (subject to the approval of Competent Authority.)
6. **The price (s) should be quoted including all applicable taxes (auction tax).**
7. The successful bidder will be responsible for carrying the **auctioned items / fodder within 30 days**, after awarding of offer letter.

Secretary Auction Committee  
COMSATS Institute of Information Technology,  
Defense Road, Off Raiwind Road  
Tel: 042—111-001-007 (Ext: 875)

#### Participant's Information

Name: \_\_\_\_\_

CNIC#: \_\_\_\_\_ (copy attached)

Contact #: \_\_\_\_\_ Date: \_\_\_\_\_

**Signature & Stamp of Participant**